

ON YOUR COMPANY LETTER HEAD

AGREEMENT

This agreement is made between.....
.....
(hereinafter called the first party) and **APPLO OVERSEAS SERVICES (P) LTD.**
(License No: 586/062/063) (hereinafter called the second party) under the following
terms and conditions as on:

1. This agreement will be valid for years from the date of agreement between
two parties.
2. The second party will send the medical report, photo and Passport photocopy to
the first party within maximum of 30 days from the date of agreement. The first
party will send the original Calling Visa to the second party within maximum of
35 days from the date of getting medical report, photo (4 copies) and Passport
photocopy. The second party will send the workers within 20 days of getting
original Calling Visa. **(for Malaysia only)**
3. The second party will send the following workers to the first party as per
conditions of Demand Letter dated..... 200... (License No.
586/062/063) only.
4. The Levy will be paid by the first party in advance to Immigration Department
which is deducted from worker's monthly salary **(for Malaysia only)**. Air ticket
from Kathmandu to..... and others all expenses in Nepal will
be paid by the second party.
5. The second party will send the workers to the first party as accordance to above
mentioned.
6. The first party must provide the necessary documents like demand letter, power of
attorney, registration copy of first party and labour agreement of company to the
second party.
7. The first party must provide all the facilities as written like demand letter. The
first party will be fully responsible for everything while the workers are working
with or under him.
8. All the other terms and conditions between two parties are as.....
Labour Law.

The first party,

The second party,

Name:.....
Designation:.....
Company's chop

Name:.....
Designation:.....
Date:.....
Company's chop